



**PPS** Pinnaroo  
Primary School

'AIM HIGH'

# Enrolment Package



**Principal: Sunyl Vogt**

Bundey Terrace  
PINNAROO SA 5304

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Department of Education  
and Children's Services



Government  
of South Australia

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## Useful Information About Our School

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**Telephone Number:** (08) 85778176

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**Email:** dl.0764\_admin@schools.sa.edu.au

**School Number:** 0764

**Principal:** Mr Sunyl Vogt

**Secretary:** Mrs Michelle Thomas

**Governing Council Chairperson:**  
Mr Matthew Thiel

**Parent Club Chairperson:**  
Mrs Deb Colwill

**Educational Director: (*Murray Bridge Office*)**  
Mr Frank Mittiga

**Murray and Mallee Regional Office (Murray Bridge)**  
20 Beatty Terrace  
Murray Bridge S.A. 5253

Ph. (08) 8532 0700

F. (08) 8532 5065

## ADMISSION TO SCHOOL POLICY

1. From 2014, South Australia will have the same first day of school for all children. This will be the first day of term one.

Having the same first day of school means that every child is guaranteed four terms of reception before they go on to the rest of their primary schooling.

If your child turns five before 1 May, they will start school on the first day of term one in that year.

If your child turns five on or after 1 May, they will start school on the first day of term one the following year.

The minimum age for starting school will be four years and eight months from 2014.

2. The table below outlines what will happen to the majority of children:

Exceptional cases will be dealt with as outlined in note four below.

A CHILD STARTING SCHOOL IN	2015	2016	2017	2018
Term 1, 2015: will be in .....	R	1	2	3

4. In exceptional cases the length of time that particular children will spend in Junior Primary classes may be varied through discussions between parents and teachers and the principal with advice from guidance officers if appropriate. This might apply to children who have begun school with special social, emotional, physical or intellectual needs. Decisions taking age and maturity into account, with reference to Department for Education and Children's Services guidelines may favour proceeding to Year 3 after completing only eight terms of Junior Primary education or staying longer than 13 terms.
5. Five year old children can be dismissed an hour earlier than the normal school dismissal **ONLY AT THE REQUEST OF INDIVIDUAL PARENTS**. Parents can negotiate an even earlier dismissal time for their five-year-old as a part of a transition or "easing in" period to school if it is their wish. Such a transition period might last for the child's first term at school. Effective communication between parents and the school will enhance the parent/teacher partnership and result in decisions that are in the best interests of each child. Parents may negotiate Wednesday's off in consultation with the teacher.
6. Children are not legally required to attend school until they reach six years of age.

## **AMBULANCE**

Legal responsibility for paying ambulance services fees where an ambulance is called for a student rests not with the school but with the parent or guardian of that student.

1. If a student is injured at school or on a school activity and the supervising teacher considers that the student's condition is sufficiently serious to warrant attendance by an ambulance, an ambulance must be called.
2. The Ambulance Service will render an account in the name of the parent or guardian of the student concerned. This is in accordance with the requirements of the law.
3. If the student or his or her parent or guardian is a member of the Ambulance Service's family or individual insurance scheme, the account should not be received by the parent or guardian concerned. If however an account is received in error, it should be returned to the Ambulance Service directly.
4. If the parent or guardian, or the student, is not a member of the Ambulance Service, but has some other form of insurance (eg private health insurance or accident insurance) which covers ambulance services, the parent or guardian must submit the account to that insurer.
5. If the parent or guardian, or the student, is not a member of the Ambulance Service, and does not have any other form of insurance in relation to ambulance services, the parent or guardian is invited to complete a Statutory Declaration. This can be obtained from the school and submitted through the school principal requesting payment of the account by the Minister.

The aim of this new arrangement is to equitably assist families to deal with the substantial financial burden which ambulance fees would represent.

## **ASSEMBLIES**

Whole school student led assemblies are held each Friday at 9:10am usually in the Assembly Room (red brick building). These assemblies are used for:

- the giving of information to the whole school
- sports results
- the giving out of awards
- items prepared by students
- student participation activities.

Parents are most welcome (*encouraged*) to attend our assemblies which are usually ½ hour duration and provide a great way to see what students have been doing during the week.

## **BELL TIMES**

Teachers begin yard duty	8:30 am
School starts	9.00 am
Recess	11.00 - 11.20 am
Lunch	12:55 – 1.00 pm ( <i>Children eat lunch under supervision</i> )
	1.00 pm - 1.40 pm ( <i>Play time</i> )
Home-time	3.20 pm

### **BUSES**

Approximately 35 children travel to school each day on two bus routes:

East run	- contracted by Mr Peter Stone
West run	- contracted by Mr Peter Stone

There are connections with the Primary School's bus route and the Lameroo bus route.

It is school policy that apart from normal daily travel, students must have a bus travel slip signed by the parent and the Principal to travel on the school buses for "special" trips (eg birthday parties, visits, etc.)

Bus travel slips are available from the office.

### **LATE ARRIVALS**

All students arriving after 9.00am **must** report to the Front Office.

### **COMMUNICATION WITH PARENTS**

Our school community believes in honest and open communication. Good communication between, staff, parents, students and the broader community is of vital importance, because better informed people are likely to make better decisions.

Open Door Policy - the Principal and school staff are always happy to talk to any parent or student during school hours (8:30am - 4:00pm). Obviously, the best times for contact are usually before and after school, recess and lunch times and teacher non-contact periods. At times it will be necessary to arrange an appointment.

Parent Teacher Acquaintance night is held early in Term 1.

Parent Teacher Interviews are held at mid 1<sup>st</sup> Term and mid 3<sup>rd</sup> Term. All parents are invited to attend the interview evening to discuss each student's progress. At the end of Term 3 either the parents or the teacher can request an interview.

Parents are welcome to seek an interview at any other time during the school year. Your child's teacher may also request an interview at any time during the year.

Student Portfolio folders are sent home at the end of term 1 and term 3, highlighting student work.

Mid-Year and End of Year Reports are sent home at the end of term 2 and term 4, summarising the semester and end of year achievements and developments.

### **COMMUNITY LIBRARY**

Our library is a Community Library. This means that although it is located on the school grounds, it is open to all the people in our community.

The library has extensive collections of books for pre school children, school children, teenagers and adults. There are also CDs and DVDs available for public borrowing, including many well known, popular titles.

A library board meeting is held once a term to oversee the running of the library. New members are most welcome.

#### Term time opening

Monday	9:00am - 3:30pm
Tuesday	10:00am - 3:30pm
Wednesday	9:00am - 4:00pm
Thursday	9:00am - 7:00pm
Friday	9:00am - 7:00pm

#### Holiday hours

Monday	Closed
Tuesday	10.00am – 3:30pm
Wednesday	10.00am – 4.00pm
Thursday	10:30am - 7:00pm
Friday	10:30am - 7:00pm

### **COUNSELLING AND SCHOOL SUPPORT SERVICES**

In most cases your child's class teacher is the first point of contact for student or parent counselling. The Principal is available to assist if the issue at hand can not be sorted out with the class teacher.

Other support and counselling services available through referral by the school are:

- Child Adolescent Mental Health Services (CAMHS)
- Guidance Officers
- Behaviour Management Officers
- Speech Pathologists.

Parent Advocates are available from Berri to help parents having difficulties in communicating with the school by phoning 85822967 (or fax 85822539). Advocates will attend interviews, discussions and meetings with parents at school, on request.

### **CURRICULUM**

This school offers programs that cater to students as individuals and develop social skills. Students at Pinnaroo experience a wide curriculum based on the Required Areas of Learning, as determined by the Department for Education and Children's Services. Those areas are:

- 1) **English language** (includes reading, writing, spelling, Accelerated Literacy, speaking and listening).
- 2) **Mathematics**
- 3) **The Arts** (includes art, craft, drama, music, media studies).
- 4) **Science**
- 5) **Society and Environment** (includes social studies and environmental studies).
- 6) **Technology** (includes computing).



- 7) **Health and Personal Development** (includes health education, physical education, social education)
- 8) **Languages Other Than English** - (German and Indonesian term focus – cultural aspects)

Students also have the opportunity to enrich their learning experiences through electives and specialist studies in areas such as Technology, Art, Studies, Drama and Cooking.

### **CUSTODY ORDERS**

The Department's enrolment form (ED045) makes provision for Principals to sight a copy of any Family Court custody order relating to a child. Therefore, if a custody order exists, the enrolling parent/guardian should present it at the time of enrolment. We will always act in what we believe to be the best interests of the child, so access to and information about the child in question will only be given out to other people after we have made contact with the enrolling parent or guardian.

### **DENTAL SERVICES**

School dental care is available. As from January 1<sup>st</sup> 2007 a fee will be charged per child for each general course of dental care. Children who are dependants of a Centrelink concession card or school card holders will still receive treatment free of charge. Appointments can be made by telephoning 85778315 on Tuesdays. It is the parent's responsibility to organise appointments.

### **DIARIES**

Diaries are used by all students in Reception to Year 7 to record homework and to provide a vehicle for written communication between parents and teacher.

Both teachers and parents should use these means as the usual way of communicating messages between home and school. Parents are requested to check for homework/messages every night and sign them at the end of the week.

### **FACILITIES**

This school has excellent facilities:

- School / Community Library (SA's first, celebrating 30 years in 2007)
- School / Community Gymnasium
- Computer suite (*Internet linked*)
- Swimming Pool (*Students use in Term 1 and 4*)
- Peace Grove and Native gardens (*front of the library*)
- New Playground (*between Gymnasium and Swimming Pool*)
- Playground (*next to oval*)
- Fitness equipment area
- Amphitheatre
- Large Grassed Oval area
- Tennis courts and cricket nets
- School Garden/Orchard (*behind swimming pool*)
- School Kitchen (*red brick building*)
- Well equipped specialist teaching areas including Home Economics, Music, Drama – General Purpose room, Art and Technology.

- 3MBR-FM Radio Station

### **USE OF SCHOOL FACILITIES**

Some facilities (*eg the gymnasium*) and equipment are available for hire to community members. (*contact the Office for further rates / charges*)

The Multipurpose court area, incorporating tennis courts may be used. We ask that a gold coin donation be placed in the tin provided at the courts.

The Oval, Cricket nets and bitumen areas may be used without charge, but please observe the following expectations:

- Cars must not be driven or parked in the school grounds
- Bicycles should not be ridden in the grounds
- School buildings are not entered
- Children should be accompanied by an adult at all times when on school grounds out of school hours.

Clubs using the Gymnasium or grounds for competition or practice are required to provide adult supervision during these activities.

Some facilities such as the Gymnasium, Tennis courts etc, may also be available for community use during school time. Please inquire at the Office for further information.

The Department of Education, Training & Employment has placed a curfew on all school grounds from midnight until 7:00am.

### **FIRST AID/SICK CHILDREN**

All children who are sick or needing first aid will be promptly treated by the school's trained first aid officers. A notification note will be sent home. If need be, parents will be contacted by telephone if the child needs to be taken home, and as soon as possible in an emergency if they need further medical attention.

### **GRIEVANCE PROCEDURES**

#### **Student Issues**

At Pinnaroo Primary School we aim to provide a safe and secure learning environment for all our students.

All students attending Pinnaroo Primary School are informed about how to use the Student Grievance Procedures for any concerns or issues they may wish to raise.

General school issues that students have may be raised at regular class meetings and discussed by the Student Representative Council (SRC).

#### **Student Grievance Procedures for use at Pinnaroo Primary School**

When you are not feeling safe at school or when you have a concern about something at school you may wish to do any of the following things:

- Speak to the person bothering you

- Speak to a teacher
- Speak to your parents
- Speak to the principal.

You can ask a friend or an adult to support you when you do this.

### **Parent Issues**

Issues may be raised with teachers or the Principal. Please contact the school to make an appointment.

When raising a matter, please be prepared to outline specific concerns.

You can bring a mediator or an advocate along to a meeting if you wish.

At some stages matter may need to be followed up, for example with teachers, students or families.

Every effort will be made to maintain confidentiality and to support all parties involved.

There are a number of services which can be accessed by the school, on request, to support your child and family.

The procedure outlined below will assist you to raise a grievance and have it addressed.

- 1) Make an appointment to discuss the grievance with your child's class teacher.
- 2) If the matter is not resolved, make an appointment to discuss the grievance with the Principal.
- 3) If you believe the result is inadequate, you may wish to raise the matter at the school level again or contact the Educational Director at the Murray Bridge Office, phone (08) 85320700.

### **HOMEWORK**

The following is a guide to the amount of homework expected at each year level.

Years R - 1 - No set times. Children are encouraged to read to and with parents every night Monday to Thursday. Children are encouraged to do follow-up activities at home from their school activities.

Years 2 - 3 - At least 15 minutes, maximum 30 minutes on task per night from Monday to Thursday.

Years 4 - 7 - At least 20 - 30 minutes, maximum 60 minutes per night from Monday to Thursday.

### **INFECTIOUS CONDITIONS**

During their time at school, children often catch a variety of infections. The following list indicates the more common infectious diseases and minimum period for which a child must be excluded from school.

- Chicken Pox - 7 days from the appearance of spots
- Measles - 5 days from the appearance of a rash
- Mumps - until fully recovered
- Rubella - 5 days from the appearance of a rash  
(German Measles)
- Infectious Hepatitis - excluded until a medical certificate of recovery is produced and fully recovered
- School Sores - Excluded from school until sores have fully healed.  
(Impetigo) The child may be allowed to return provided that appropriate treatment is being applied and sores on exposed surfaces are properly covered with occlusive dressings.
- Ring worms - re-admit when appropriate treatment has commenced, supported when requested by a medical certificate. Lesions on exposed skin surfaces should be covered with an occlusive dressing, eg gauze.
- Head Lice - re-admit when appropriate treatment has commence, supported when requested by a medical certificate.
- Conjunctivitis - Seek medical attention and keep child home until there is no discharge from eyes.

### **LOST PROPERTY**

Lost property is held at the office for one term. Items of clothing not claimed by this time are donated to the local second hand shop.

Please label all your children's belongings clearly.

### **LUNCH ORDERS**

At this point in time an external lunch order provider is not available. However with the assistance of teachers, parents and students a lunch order once a week has been offered in 2014 as a means of fundraising for class camps and excursions. We are hoping to continue this in 2015. Lunch bags are available from the front office.

### **MEDICATION**

It is now the Department of Education and Children's Services policy that:

- 1) Teachers should not accept the responsibility for giving medication, except where no practical alternative exists. Parents should be informed that this is their responsibility.
- 2) Generally, older students can accept responsibility for their own medication. However, younger children are not always ready to do this and it is necessary that school staff assist when appropriate. **IN THESE CIRCUMSTANCES THE PARENT OR GUARDIAN SHOULD PROVIDE A LETTER FROM THE DOCTOR OUTLINING THE DOSE, FREQUENCY AND DURATION OF THE MEDICATION.** Where the medication is only required in the short term, eg. for a matter of days or weeks, then it would be appropriate to rely upon directions typed on the bottle or packet by the pharmacy. **UNDER NO**

CIRCUMSTANCES WILL STAFF DISPENSE MEDICATION TO CHILDREN UNLESS THE PARENT OR GUARDIAN HAS CONSENTED IN WRITING.

- 3) Analgesics (pain-killers) can under no circumstances be given to students by staff.

\*\* Please note that the teachers at Pinnaroo Primary School are required to follow this policy.

### **NEWSLETTER**

Our Newsletter is produced every second Thursday and issued to the eldest student in the family. Newsletters are also available from the Library.

In 2014 we began emailing bulletins and newsletters to our parents and friends of the school and this has been well received. If you wish to receive your newsletter electronically only, please advise the school.

### **PARENT INFORMATION AREA**

The Parent Information Area is located in the main office. Some of the things you can find here are:

- applications for School Card Allowance
- spare newsletters
- a variety of pamphlets on education and other services.
- Bus passes

### **PARENT PARTICIPATION**

- ◆ Is Welcome At Any Time - we believe that when parents participate in their children's schooling, real benefits can be seen, so we encourage you to participate. Please talk with your child's teacher or the Principal about ways you would like to participate. We believe that every parent has skills and talents, and therefore that every person has something to offer.

- ◆ **Governing Council** - the school is served by a council of parents, teachers and community nominees. The council liaises with the Principal to oversee the general welfare and development of the school and its facilities. Representatives are elected at the Annual General Meeting in March of each year.

The council comprises the following:

- ◆ a designated number of people are elected for a two year term
- ◆ the Principal
- ◆ a Parent Club representative
- ◆ a Staff representative
- ◆ a Finance Committee representative

The council forms sub-committees in these areas:

- Curriculum
- Grounds & Surrounds
- Finance
- Assets
- Fundraising

At least two meetings are held each term, and are open to all parents.

- ◆ **Parent Club** - meets twice a term. The club actively supports school interests through voluntary work and fundraising. Membership is open to any person (not necessarily a parent) interested in our school. The Parent Club has representation on the Governing Council. At the annual general meeting the executive committee is formed but new members are welcome at any time. New school windcheaters, polo shirts, etc, with school monograms are available from the school.

### **VALUES AND BELIEF EDUCATION**

Values and belief education is conducted by the local churches, usually in week 9 each term. Children participate in an hour-long session. Parents may exempt their child from participating through a written or verbal message to the class teacher or the Principal.

### **SCHOOL BANKING**

Available through ANZ on Tuesday of each week. Application forms are available from the ANZ Bank.

### **SCHOOL CARD INFORMATION**

The School Card Scheme provides financial assistance towards the cost of materials and services charges for full-time school students of low income families. Parents of students attending an approved government school who consider that their financial situation makes them unable to afford the cost of school fees may apply for a School

Card. Application forms and further information is available from the school administration office.

### **SCHOOL FEES**

For students starting in:

Reception – Year 7

\$200

When school fees remain unpaid, all students in the school suffer due to budget shortfall. To assist families, parents may negotiate payment by instalments with the Principal.

School fees are reviewed annually.

### **SCHOOL RULES**

<b><u>GOLDEN RULES AND EXPECTATIONS</u></b>
---

We follow the 5 C's at Pinnaroo Primary School. They are:

Care, Courtesy, Consideration, Co-operation and Communication.

Our Golden RuleThe Expectation for students

BE CAREFUL	1. Move and play around the school safely.
	2. Use equipment in the correct way, (kick balls only on the oval, keep four chair legs on the ground)
BE COURTEOUS	3. Speak politely and show respect.
SHOW CONSIDERATION	4. Respect other people's feelings, rights and property.
BE CO-OPERATIVE	5. Play and work without disrupting others.
	6. Be on time and follow instructions quickly.
COMMUNICATE CLEARLY	7. Try to work out problems together.

GENERAL EXPECTATIONS

1. Children will arrive at school no earlier than 8:30am and leave the grounds directly after school.
2. Children are unable to leave the school grounds during the day, unless permission is given from the Principal or the teacher on yard duty.
3. Students should not be in teaching areas without a teacher or adult to supervise them.

RESPONSIBLE BEHAVIOUR

Responsible behaviour is valued and encouraged at Pinnaroo Primary School.

For students:

Using polite manners, playing co-operatively, returning play equipment, caring for others and their safety, waiting for a turn, sharing equipment with friends, moving safely and voluntarily picking up litter.

We give a:

smile, handshake, verbal praise, applause, sticker, merit certificate, KESAB award, Student of the Week, Aussie of the Month or praise in assembly or the classroom.

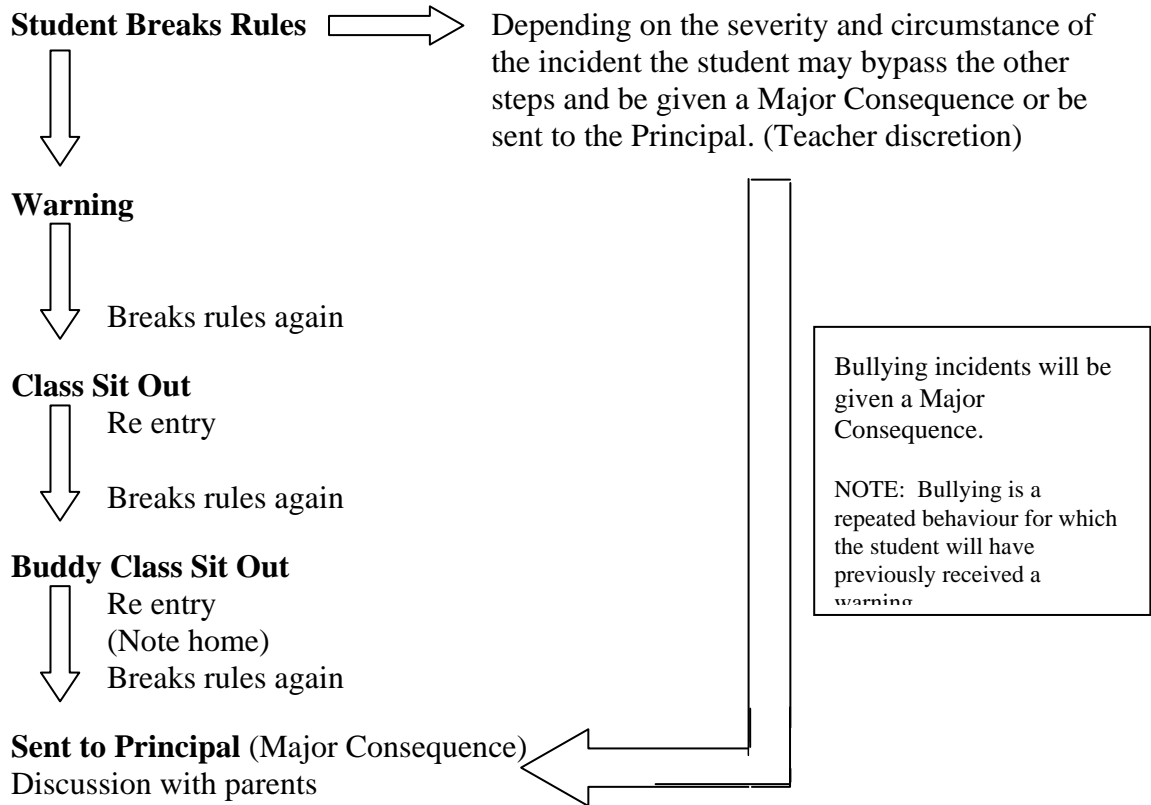
Then we have:

A school that is safe, happy, friendly and caring with students who follow GOLDEN RULES.

## BEHAVIOUR MANAGEMENT FLOW CHART

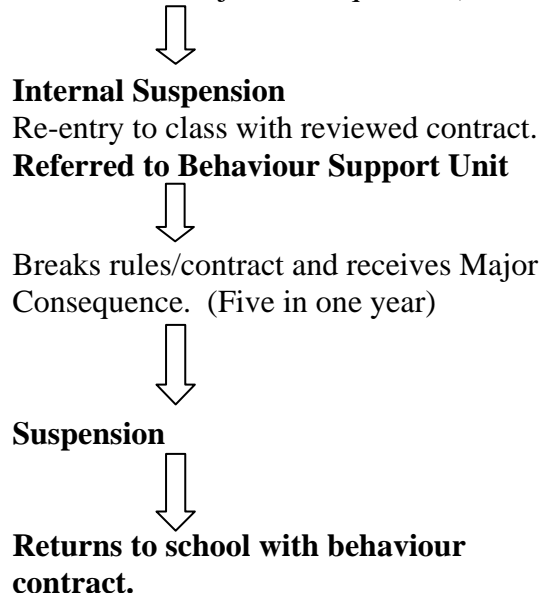
**This is the basic model that is used across the whole school.** There may be slight variations between classes.





Three Major Consequences in one year will lead to a behaviour management meeting with the teacher, parents, Principal and student. A behaviour contract will be negotiated. Behaviour Support Unit will be contacted.

The student must complete the negotiated contract. If the student **breaks school rules** again, ie moves through the above process and receives a Major Consequence. (Four in one year)



**NO HAT - PLAY IN THE SHADE POLICY**

All children are expected to wear an appropriate protective hat all year. Governing Council has identified appropriate hats as Bucket, Legionnaire or Slouch hats.

Parent Club provides sunscreen to all classes for use by all children before recess and lunch and for outdoor activities.

**SCHOOL UNIFORM**

School windcheaters, T-shirts and hats are available for purchase from the front office, dresses & skirts can also be ordered. Contact front office on 85778176.

**BOYS: SUMMER UNIFORM**

Gold/royal blue knit polo shirt short/long with Pinnaroo Primary School monogram.

Grey/black/navy shorts.

Royal blue windcheater with Pinnaroo Primary School monogram or royal blue polar fleece windcheater.

Sandals, shoes or sneakers.

**BOYS: WINTER UNIFORM**

Gold/royal blue skivvy, short or long sleeve polo shirt.

Plain navy/black/grey trousers, cargo pants or track pants.

Navy/white/black socks.

Black shoes, sneakers or boots.

**BOYS/GIRLS: SPORTS UNIFORM**

Red or green house coloured T-shirt.

Black/navy shorts, bike pants or pleated skirt.

School tracksuit pants.

White socks.

Sneakers with non-marking soles.

**WHERE TO PURCHASE:**

School dresses & skirts can be purchased direct from Mt Barker Uniform Shop, 8398 3893.

Trackpants/shorts/skorts & trousers can be purchased from Yates Mensland, Renmark, Target, Kmart or Big W.

Crafty Crow at Lameroo also stocks a range of pants. If you have any queries please contact Uniform Coordinator Jade Gum on 85775303.

**GIRLS: SUMMER UNIFORM**

Dress in school-checked material. Uniform style with reverse collar, short sleeves and either button or zipper front. A half-belt style may be chosen. Black boy leg briefs or sport briefs may be worn underneath. (Patterns for summer uniforms are available for borrowing from the Community Library or dresses available from Mr Barker uniform shop).

Gold/royal blue knit polo shirt may be worn with navy blue/black shorts or skorts.

Blue windcheater with Pinnaroo Primary School monogram or royal blue polar fleece windcheater.

Sandals, shoes or sneakers.

**GIRLS: WINTER UNIFORM**

Gold/royal blue skivvy, short or long sleeve polo shirt.

Black/navy slacks, cords or track pants.

School tartan skirt ,box pleat style Available at Mt Barker uniform shop directly or contact front office to place an order)

White/navy/black socks or black/navy tights.

Black shoes or sneakers.

**SPECIAL CURRICULUM PROGRAMS**

The school runs several special programs to assist its students. These programs are extra to the normal curriculum given to all our students. In many cases these programs rely on the assistance of parents and interested members of the community. Please contact the Principal if you are interested in helping in this way.

Some of the programs are:

- **Special Needs**  
Programs for students requiring extra learning assistance. These programs also assist students who may have lost lesson time through illness or other long-term absence.
- **Child Protection Program**  
Designed to teach students of all ages strategies to protect themselves from becoming victims of physical, emotional or sexual abuse.
- **Instrumental Music**  
Students are able to receive instruction in flute, clarinet and trumpet. (Other instruments, such as piano, keyboard, recorder, guitar and drums may be available on request).  
Currently a private music tutor conducts on-site lessons for students from Year 1 to Year 7, based on individual interest. For further information, please contact Karyn Skewes from Music Alive in Loxton 0414 253 956.
- **Community Landcare**  
The school is involved in a number of community based environmental programs such as cleaning up local bush areas and other parts of the community. An active recycling program benefits not only the School but the local community. KESAB is another part of our Community Landcare program. Our school won the State KESAB award in 1992 and has won other KESAB awards in each successive year.
- **Life Skills**  
Each class is given 30 minutes per week with a qualified student counsellor to learn about a variety of different aspects to help students lead independent lives.
- **SAPSASA (South Australian Primary Schools Amateur Sports Association)**  
We encourage our students to participate in the different SAPSASA activities on offer. Representatives from Pinnaroo are chosen to attend cricket, softball, tennis, football, netball, swimming and athletics selection practices.
- **Active After Schools Program**  
The Active After-school Communities Program (*Federal Government initiative*) is a structured physical activity program delivered to all students at Pinnaroo. Each class is involved in 2, 60 minute lessons on Wednesday and Thursday afternoons where physical activity lessons organised relating to a specific or identified sport. The program also builds pathways between local community organisations and sporting clubs.
- **Electives (*subject to school priorities*)**  
All students participate in planned elective programs. Elective activities may be offered in the following areas - art/craft, new sports, community

service and media activities. Parents can play a big part in this program as instructors.

- **Crunch, Sip , Move Program**

A Healthy initiative to encourage students to eat healthy foods (*fruit*), drink water and be active has been incorporated in a 20 minute period starting at approximately 10am daily. Students are encouraged to bring a piece of fruit or healthy snack, have their drink bottle and participate in a fitness activity.

### **STUDENT ABSENCES**

If your child is absent for any reason, the teacher must receive a written note explaining the absence. Diaries can be used for this purpose. Diaries are a useful tool for communicating with the class teacher. Please ensure contact has been made with the class teacher if a student is late, has an appointment, needs to leave school early or needs to go home for lunch. If a student is late they must report to the front office.

### **STUDENT REPRESENTATIVE COUNCIL**

The Student Representative Council (SRC) comprises elected representatives for Years R - 7. The SRC forms the focus for expression of student opinion and works to improve meaningful student participation within the school. Skill sessions are incorporated in each meeting.

### **TERM DATES**

2015	27 Jan	-	10 April
	27 April	-	3 July
	20 July	-	25 September
	12 October	-	11 December

### **WET WEATHER POLICY**

On days when it is raining at recess or lunch times, all students stay inside in their class areas. Class teachers provide supervision.

### **HOT WEATHER POLICY**

This school is fully air-conditioned, however when the forecast is over 38° at Renmark students will spend their lunchtime in the GP (*General Purpose Room*) watching a DVD or in the School / Community Library. Class teachers will provide supervision. The School Pool can be used by classes when the temperature is 30°C or over.

### **NUT POLICY**

We have students in our school with a life-threatening food allergy – anaphylaxis to nuts. This is a medical condition that causes a severe /even fatal reaction to specific foods. These reactions can be triggered by contact, ingestion or inhalation. There is

also a huge concern in regard to contamination of equipment whether this is play equipment, desks or other classroom materials.

Parents and caregivers (in particular those parents of children in the same class or learning area of the child with the severe allergy) being requested **NOT** to send food to school that contain nuts. This includes peanut paste, nutella, all nuts and cooking oil containing peanut oil, as well as foods containing nuts.

Last updated: November 2014