

# Grievance Procedure

## Personal or Whole School Concerns

1. Grievances of a personal nature should be raised directly and confidentially through the class teacher or the Principal.
2. Grievances about school matters should be raised with a staff member, the Principal or a member of Governing Council.

## Parent Concerns in Relation to Students




At Pinnaroo Primary School we aim to provide a safe and secure learning environment for all of our students.

All students attending Pinnaroo Primary School are informed about how to use the Student Grievance Procedures, for any concerns or issues they may wish to raise.

General school matters that students wish to discuss may be raised at regular class meetings.

Matters raised at class meetings may be referred to the Student Representative Council and to other relevant committees.

## If your concern is classroom or student related:

1. Make an appointment to discuss the grievance with the relevant teacher.  

2. If the matter is not resolved, make an appointment to discuss the grievance with the Principal.  

3. If you still feel dissatisfied, phone or write to the Principal again to express your concerns. The Principal will continue to follow up the matter.  

4. If you believe the result is inadequate, you may wish to raise the matter with the Murray and Mallee Regional Education Office (08) 85952323